



## Conversion of Imperative Sentence into Passive Voice -- A

Sentence that expresses command, advice, request, order etc are called imperative sentence. It has lack of subject. In all sentences, subject 'You' is understood. It starts with first form of the verb. To change it we use -

① #  $\boxed{\text{Let} + \text{be} + V^3}$

So  $\Rightarrow \boxed{\text{Let} + \text{Sub} + \text{be} + V^3}$

Example -

i- Do it.

P.V - Let it be done.

ii- Type this letter.

P.V  $\Rightarrow$  Let this letter be typed.

iii- Let him run a race.

P.V  $\Rightarrow$  Let a race be run by him.

iv- Let him sell the book.

P.V  $\Rightarrow$  Let the book be sold by him.

Note - If sentence starts with 'Do not' then we use 'not be'.

Example - Do not inform the police.

P.V  $\Rightarrow$  Let the police not be informed.

② When the imperative sentence begins with 'Please' or 'Kindly' then we use 'You are requested to'.

$\boxed{\text{Please/Kindly} \Rightarrow \text{You are requested to} + V^1 + \text{obj.}}$

Example -

i- Please help him.

P.V  $\Rightarrow$  You are requested to help him.

ii- Kindly go through this book.

P.V - You are requested to go through this book.

(iii) When the advise or order is limited upto the subject and the action is not carried forward to the object, then we use 'You are advised/ordered to'

Example-

i. Work hard.

P.V - You are advised to work hard.

ii. Stand up on the bench.

P.V - You are ordered to stand up on the bench.

Passive of Modal auxiliaries + V' —

When any modal is used with V' then we use -

modal + be + V'

Example.

i. can speak.

P.V - can be spoken.

ii. Could use.

P.V - Could be used.

iii. Ought to do.

P.V - Ought to be done.

iv. She can read this book.

P.V ⇒ This book can be read by her.

v. May I have your bike for five minutes?

P.V ⇒ May your bike be had by me for five minutes?

vi. Where can I find such a man?

P.V ⇒ Where can such a man be found by me?

Without subject

Use of Passive Voice in formal writing - Passive voice is used while -

- i - writing scientific reports.  
as - The crystals are heated in a test tube.
- ii - Writing headings and advertisements -  
as - Car prices hiked.
- iii - Writing formal notice or making announcements -  
as - Children are requested to stand in a line.
- iv - Writing newspaper reports.  
as - New fly-over inaugurated by the Mayor.